

**Information Technology Authorization Committee (ITAC)
Summary of Minutes -**

Wednesday, August 26, 2009

ITAC Committee Members Present

- Senator Bob Burn, State Senate
- David Byers, Supreme Court
- Mark Doughty, Private Industry
- Micheal Jeanes, State Government
- Chad Kirkpatrick, GITA
- Tom Betlach, Deputy Director attended for Anthony Rodgers, Agency Director
- Kim Snyder, Private Industry
- Corey Vale, Private Industry

ITAC Committee Members Absent

- Jim Apperson, State Government (reflected to call but was unable to be connected)
- Dawn Chicky, Private Industry
- Steve Peru, Local Government
- Richard Stavneak, JLBC

Call to Order and Roll Call

The meeting was called to order at 2:03 PM by Meeting Chairman Chad Kirkpatrick, Director of the Government Information Technology Agency. Chairman Kirkpatrick thanked the Committee for attending. Roll call was taken by Ms. Regina Bernal, Executive Assistant, GITA. A quorum of the ITAC was present.

Director's Report

Approval of May 2009 Minutes

Motion: Dave Byers, Supreme Court

Second: Kim Snyder, Private Industry seconded the motion.

The motion was unanimously carried and the minutes were approved.

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are recorded by tape recorder. Taped minutes are maintained permanently in the GITA office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Regina Bernal at 364-4770 to arrange for an audit of the tape-recorded proceedings.

**Arizona Department of Health Services
WIC AIM.NET Migration**

Frank Somers, GITA, Oversight Manager
Ryan Sadler, Department of Health Services

Karen Sell, Department of Health Services
Paula Mattingly, Department of Health Services

Frank Somers, Oversight Manager, GITA presented the WIC AIM.NET Migration. WIC AIM.NET is 100% funded by the US Department of Agriculture. Meet with the State Agency and found out that the PIJ was complete. The Agency also provided a copy of there advance planning document which includes functional requirements The WIC AIM.NET project provides a Special Supplemental Nutrition Program for Women, Infants & Children (USDA funded).

Project Approved

Department of Revenue
BRITS Product Status Report

Suzanne Farr, Department of Revenue
Susan Silberison, Department of Revenue
Jim Harden, Department of Revenue
Vince Perez, Department of Revenue

Susan Farr gave an overview of the BRITS background to discuss the re-design and restructuring the Department of Revenue and its supporting systems to improve customer service. A background on ESKORT was also given. ESKORT is an automated audit application that encompasses all of the desk and field audit functions of a revenue agency.

Committee members reviewed the materials and questions were asked pertaining to the current schedule delays for the ESKORT application. Suzanne Farr stated that ESKORT was dependent on other components of the BRITS application to be completed before development could begin. As BRITS was delayed, so was ESKORT. ESKORT is an automated audit application that encompasses all of the desk and field audit functions of a revenue agency. Vendors are Accenture Prime Contractor, Integris (formerly Bull Systems) US VAR and Intracom (formerly WM Data) Software Development vendor. There are specific benefits to be provided in the ability for auditors to automate the audit process. ESKORT is scheduled to go live in October.

Members asked if other states have implemented this solution. How complex is AZ's compared to others and what is the cause of the complexity? A few other states do have this solution; however, Arizona's is the most complex with highest level of customization. This is due to the complexity of the TPT. If the TPT was streamlined, this process would be much easier.

Ms. Farr discussed the Financial Benefits and the Project Timeline of BRTIS. Ms. Farr also talked about the contract terms; vendors provided 81 scripts for ADOR to test as part of System test pass1. Members asked why testing was not done in the DOR environment, how does that work and why haven't we seen it before. Testing has been a long and difficult process, with many defects. There have been an excessive number of issues, including:

- Complexity of TPT
- The vendor is in Denmark
- Problem with support since they are ending their day when Arizona begins its day
- Their test environment is not the same as DOR's

The Vendor has recently made changes including adding a layer of QA, mirroring the DOR test environment, using DOR test scripts. Vendor has not been very responsive and supportive of DOR's request. DOR leadership is negotiating with the vendor for a maintenance agreement.

ITAC members recommended that DOR evaluate a contingency option in case the issues with the ESKORT application can not be rectified and the application needed to be abandoned. The

DOR team stated that they have already begun the process of evaluating the Plan B approach to identify feasible alternatives to the ESKORT technology.

ITAC requested that DOR return in November to provide an update to the ITAC council on the status of the ESKORT implementation.

Next Meeting

Meeting Chairman Kirkpatrick reminded Committee that the next meeting of the ITAC is scheduled for Wednesday September 23, 2009 - 1:00 PM - 3:00 PM

Meeting Adjourned at 3:56 PM.

Motion: Corey Vale, Private Industry motioned to adjourn the meeting.

Second: Tom Betlach, Deputy Director

The motion was unanimously carried.